



DEPARTMENT OF DEFENSE EDUCATION ACTIVITY

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- [Home](#)

## Entity Print

- [School Home](#)
- [About Our School](#)
- [Calendar](#)
- [Contact Us](#)
- [Counseling Services](#)
- [Employment](#)
- [Get Involved / Partnerships](#)
- [Handbook](#)
- [Health Services](#)
- [Inclement Weather](#)
- [Library Services](#)
- [Policies and Procedures](#)
- [Principal's Corner](#)
- [Psychology Services](#)
- [Registration](#)
- [Resources](#)
- [School Activities](#)
- [School Excellence Report](#)
- [School Galleries](#)
- [School Improvement](#)
- [School Meals Program](#)
- [School News](#)
- [Student Transportation](#)
- Spacing
- [AHERA](#)
- [ICE](#)
- [SHAP](#)

## Chain of Command



### **Mr. Niels Mateo**

Antilles HS Principal

1062 Victory Drive  
Fort Buchanan, PR 00934  
United States

939-333-5450



### **Ms. Valerie Edison**

Antilles HS Assistant Principal

1062 Victory Drive  
Fort Buchanan, PR 00934  
United States

939-333-5450

## School Contacts

<u>Name</u>	<u>Position</u>	<u>Phone</u>
<a href="#">Susan Adler</a>	Supplemental Instructional Support Aide PTSO	939-333-5450
<a href="#">Nancy Alomar</a>	Therapist for the Emotionally Impaired	939-333-5450
<a href="#">Victoria Arredondo</a>	Teacher AVID	939-333-5450
<a href="#">Yanira Borges</a>	Teacher	939-333-5450
<a href="#">Caren Caez</a>	Special Education	939-333-5450
<a href="#">Jacqueline Carrero</a>	Teacher	939-333-5450
<a href="#">Marisel Cherena</a>	Teacher	939-333-5450
<a href="#">Gloria Chinae</a>	Teacher	939-333-5450
<a href="#">Maribel Colon</a>	Teacher	939-333-5450
<a href="#">Jose Cotto</a>	Teacher	939-333-5450
<a href="#">Luz Cotto</a>	Special Education	939-333-5450
<a href="#">Jazmin Cuevas</a>	Special Education	939-333-5450
<a href="#">Amarilys Diaz</a>	Information Specialist (Librarian)	939-333-5450
<a href="#">Nikolas Dorizas</a>	Administrative Officer	939-333-5453
<a href="#">Siris Flores</a>	Teacher	939-333-5450
<a href="#">Anette Garcia</a>	School Counselor	939-333-5456
<a href="#">Carmen Gomez</a>	Special Education Paraprofessional	939-333-5450
<a href="#">Linda Gonzalez</a>	Teacher	939-333-5450
<a href="#">Melissa Gonzalez</a>	OA Clerk	939-333-5450
<a href="#">Yineska Gonzalez</a>	Nurse	939-333-5458
<a href="#">José Hernandez</a>	School Meals Program Cafeteria Manager	939-333-5450
<a href="#">Alexis Hernandez</a>	Teacher	939-333-5450
<a href="#">Jaime Irizarry</a>	Teacher	939-333-5450
<a href="#">Tatiana Jackson</a>	Support Staff AVID Tutor	939-333-5450
<a href="#">Steven LaSalle</a>	Teacher	939-333-5450
<a href="#">Carla Lopez</a>	Physical Therapist	939-333-5450
<a href="#">Deborah Maldonado</a>	Supplemental Instructional Support Aide	939-333-5450
<a href="#">Lizet Mandriota</a>	Teacher	939-333-5450
<a href="#">Eddie Montalvo</a>	School Counselor	939-333-5457
<a href="#">Julissa Ojeda</a>	Head Custodian	939-333-5450
<a href="#">Damian Palaez</a>	Supplemental Instructional Support Aide	939-333-5450

<u>Name</u>	<u>Position</u>	<u>Phone</u>
<a href="#"><u>Carlos Peniza</u></a>	Teacher	939-333-5450
<a href="#"><u>Yamilette Perez-Rosa</u></a>	School Secretary	939-333-5454
<a href="#"><u>Luis Ramirez</u></a>	Teacher	939-333-5450
<a href="#"><u>Alicia Ramos</u></a>	Registrar	939-333-5455
<a href="#"><u>Brian Rich</u></a>	Teacher	939-333-5450
<a href="#"><u>Zulma Rivera</u></a>	Special Education	939-333-5450
<a href="#"><u>Martin Rivera-Rivera</u></a>	Teacher	939-333-5450
<a href="#"><u>Carlos Rivera-Torres</u></a>	Teacher	939-333-5450
<a href="#"><u>Celiana Rodriguez</u></a>	School Psychologist	939-333-5450
<a href="#"><u>Ruth Rodriguez</u></a>	Supplemental Instructional Support Aide	939-333-5450
<a href="#"><u>Ramon Rodriguez</u></a>	Teacher	939-333-5450
<a href="#"><u>Manuel Rodriguez</u></a>	Teacher SPED Coordinator	939-333-5450
<a href="#"><u>Maria Sanjurjo</u></a>	Teacher	939-333-5450
<a href="#"><u>Maria Santiago</u></a>	Teacher	939-333-5450
<a href="#"><u>Delma Santos</u></a>	Speech	939-333-5450
<a href="#"><u>Jason Stanley</u></a>	Teacher	939-333-5450
<a href="#"><u>Jose Tirado</u></a>	JROTC	939-333-5450
<a href="#"><u>Maria Torres</u></a>	Teacher	939-333-5450
<a href="#"><u>Roberto Torres</u></a>	Supplemental Instructional Support Aide	939-333-5450
<a href="#"><u>Alexandra Valentín</u></a>	Special Education Paraprofessional	939-333-5450
<a href="#"><u>Cecile Velez</u></a>	Teacher	939-333-5450
<a href="#"><u>Madison Ward</u></a>	Supplemental Instructional Support Aide	939-333-5450
<a href="#"><u>Webmaster</u></a>	Webmaster	939-333-5450
<a href="#"><u>Mary Whittemore</u></a>	Teacher	939-333-5450

## School Hours

### School Hours Regular Hours Wednesday Hours

**Office Hours** 7:00 am - 3:30 pm 7:00 am - 3:30 pm

**Teachers** 7:30 am - 3:00 pm 7:30 am - 3:00 pm

**Students** 7:35 am - 2:28 pm 7:35 am - 1:28 pm

Wednesdays are **Early Release** days

## Arrival Dismissal Procedures

**Arrival Time:**

Our school day begins at 7:35 AM every day. Please be sure to have your child/children here on time. Students who are consistently tardy are at a clear disadvantage and usually arrive feeling frantic and unprepared. All students who arrive after 7:35AM must go straight to their classroom and notify their teacher to mark them tardy instead of absent. If your child is sick please provide the doctor's note or report the absence by 9:30AM by calling the student attendance clerk at 787-707-2203. **Please make sure you review the pre-screening process at home with your child prior to sending them to school. [Document is here.](#)**

**Students' drop-off** time is after 7:15 am. Students will arrive via buses or car drop-off (after 7:10 am). Bus riders will be dropped off at the front of the school. Car riders will be dropped off at the front of the school (not making double lanes) or by the JROTC drop-off station.

Breakfast begins at 7:15 am and ends at 7:30. If the student is planning to have breakfast at school, they should arrive at 7:15, and go directly to the cafeteria, keeping physical distance and following the direction arrows on the floor. As soon as the students finish eating breakfast, they will go to their first period classroom.

Students who are not having breakfast will line up outside their first period classroom until 7:35 to start classes. Students must carry their personal items at all times. Teachers will be at 7:35 am outside their classrooms. Students will clean their hands with hand sanitizer from the pumping stations before entering each classroom. No students should be in the hallways after 7:35 am.

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### **Dismissal Time:**

Dismissal time at Antilles High School will be 2:25 p.m. The students will exit the building in three different groups to allow for proper physical distancing. Each classroom has been assigned a number from 1-3. The groups will dismiss as follows:

- Group 1 & 2 - 2:25pm
- Group 3 & Walkers - 2:28pm

Car riders will be picked up at the JROTC side drop-off and pick-up station, and buses will be in front of the school. ALL students are expected to leave the installation immediately at the end of the school day. **Students will not be allowed to walk to shopping areas.**